

# Lochmere Association

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## **Lochmere Association Ad Hoc Highlands Traffic Committee Charter**

Per the authority granted to the Board of Directors in Article VII Section 2 (i) of the Bylaws of the Lochmere Association, the Board of Directors hereby establishes an Ad Hoc Traffic Committee as further defined:

### **Purpose & Tasks:**

- Develop a plan of action necessary to contact the various local and state agencies that oversee traffic in and around the Highlands section of Lochmere.
- Formulate and propose traffic calming measures that a majority of residents agree on.
- Keep the Board informed of progress of the committee in this process.
- The intent is for the members to be a diverse group of homeowners who represents the Highlands community in developing appropriate traffic calming measures.

### **Number and term:**

- The committee will consist of seven residents that will be appointed by the Lochmere Board of Directors.
- A Committee Chair and a Secretary will be selected from among the members of the committee.
- The committee will continue to exist until that time in which a satisfactory resolution has been found to improve the traffic situation in the Highlands section of Lochmere.
- The committee may be disbanded at any time by the Lochmere board of directors or at which time a satisfactory solution has been found.
- Members are required to attend all scheduled committee meetings. Any member that fails to attend two or more meetings may be removed by a majority vote of the committee, and a replacement found.
- The Committee may have other residents to assist them in the task of information gathering.

### **Communication and Meetings:**

The Committee will be requested to submit a monthly written update to the Board. Committee members may determine a meeting schedule for themselves, but the Committee should meet at least monthly. Committee members may determine methods for communicating amongst residents in order to solicit input and give feedback. All communications from the Committee will be directed towards the Community Manager or Board liaison person who will ensure that reports and feedback are provided to the Board consistent with business practices. Board

communications to the committee will be directed to the Community Manager so that records of actions and decisions can be properly maintained.

**Authority:**

The Committee does not have authority to spend Association funds except as approved by the Lochmere board of directors. The committee has no authority to enter into agreements with any government agency, contractor, or any entity whatsoever without Lochmere board approval. The committee has the authority to engage in direct dialog with Town of Cary staff and any other agency or entity that will help in furthering the goals of the committee.

Approved by Lochmere Association

Date



25 July 2017

Board President